



**Finance & Administration Committee**  
**MINUTES**

Held Tuesday, August 15, 2006  
City Council Chambers  
3:30 p.m.

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**PRESENT:** Councillor A. Poirier, Vice-Chair (arr'd late)  
Councillor T. Szajewski, Member  
Councillor C. Wasacase  
J. McMillin, City Clerk  
K. Brown, Finance & Administration Manager

**REGRETS:** Councillor R. McMillan, Chair

**A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003**

Take Notice that as required under notice by-law no. 14-2003; Council intends to adopt the following by-laws at its August 21 meeting:

- *The sale of land on Colonization Road to Alistair Nilson;*
- *To amend the 2006 budget to authorize various appropriations from reserves for the purpose of funding the City Hall Fire & Related Renovations Project;*
- *To amend the 2006 budget to authorize various appropriations from reserves for the purpose of funding the purchase of water line supply.*

**B. DECLARATION OF PECUNIARY INTEREST**

There was none declared.

**C. CONFIRMATION OF MINUTES**

Moved by C. Wasacase, Seconded by T. Szajewski, and Carried:-  
THAT the Minutes of the last meeting held July 11, 2006 be confirmed as written.

**D. DEPUTATIONS**

N/A

**E. REPORTS:-**

**1. Draft Noise By-law**

**HOLD-BRichardt**

**RECOMMENDATION:**

THAT Council give three readings to a by-law to Regulate Noise; and further

THAT By-law Number 40-2001 be and is hereby repealed.

**HOLD**

**2. Sale of Land to Nilson – Colonization Road**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby declares property along Colonization Road described as part of the West portion of Location K8, designated as Part 1, on Plan 23R-\_\_\_\_\_being part of Parcel 10896, part of PIN 42161-0083, as surplus to the needs of the municipality; and

THAT Council hereby accepts the offer from Alistair Nilson dated June 27, 2006 in the amount of \$35,000.00 for the subject property in accordance with the terms and conditions set out in the Agreement of Purchase and Sale; and further

THAT as required by Notice By-law #14-2003 notice is hereby given that the City intends to the sell the property to Alistair Nilson by way of approving a by-law for this purpose at its August 21, 2006 meeting.

**(\*Awaiting Plan Number confirmation from Law Office/Surveyor; likely by Monday's meeting.)**

**Recommendation approved (resolution and by-law).**

**JMcMillin**

**3. City Hall Fire & Related Renovation**

(One by-law required to be prepared for July 17 approvals by resolution.)

**Committee agreed to proceed with by-laws on August 21, 2006.**

**JMcMillin**

**4. (Fire & Emergency Svces) Water Supply–Norman/Keewatin**

**RECOMMENDATION:**

THAT Council receive the following quotations for 30 metres of 100mm or 4 inch high volume water supply line:

- 1. Acklands Grainger \$897.00 per 30 metres excluding taxes**
- 2. A.J. Stone \$675.00 per 30 metres excluding taxes; and**

THAT the quotation from A.J. Stone for the acquisition 100mm or 4 inch high volume water supply line based on the unit price of \$675.00 per 30 metres in the amount of \$9225.00 excluding taxes and adapters be accepted; shipping and handling extra; and

THAT the funding source for this acquisition be allocated on a 50/50 basis to Operations and Emergency Services; and

THAT in accordance with Notice By-law #14-2003, notice is hereby given that Council intends to amend the budget for this purpose at its August 21 meeting; and further

THAT Council give three readings to a by-law to amend the 2006 Municipal Operating Budget to accommodate this purchase.

**Recommendation approved (resolution and by-law).**

**JMcMillin**

**5. Native Communications Inc. – Application for FM Station**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby supports Native Communication Inc.'s Application No. 2006-0796-3 to CRTC to amend its broadcasting license to add a new FM transmitter at Kenora, Ontario, conditional upon meeting the requirements of the City of Kenora Installation of Communication Towers Policy.

**Recommendation approved.**

JMcMillin

**6. New Accounting & Reporting Standards**

**RECOMMENDATION:**

THAT staff be directed to bring back an implementation plan for the City's requirements under Section PS 3150 – Tangible Capital Assets as approved by the Public Sector Accounting Board to be funded through the City's 2007 Five Year Capital Plan for implementation by 1 January 2009.

**Recommendation approved.**

JMcMillin

**7. Family Safety Night – Request to Close ½ of South Parking Lot - August 23 between 8:00 a.m. & 8 p.m. @ Harbourfront**

It was noted that only the daily parking will be affected as all other "reserved" parking will remain in half the lot. It was also noted that direction will be given for daily parking patrons to park at either of the parking lots, i.e. Chipman Street, or McClellan Avenue.

**Recommendation approved.**

JMcMillin

**8. Northwestern Ontario Regional Conference – Sept. 21 & 22 - Who will attend Thunder Bay Conference?**

Ms McMillin advised the Mayor would like to see at minimum, a combination of four staff and Council Members to attend this Conference.

Ms Brown advised there is no staff dollars allocated for attendance at this Conference.

**It was recommended that a "blank" motion be presented for discussion on Monday evening to determine how many Members of Council will attend this Conference.**

JMcMillin

**9. RFP for Investment/Debt Services**

**RECOMMENDATIONS:**

a) THAT the City stay with the current investment portfolio with the ONE Fund, and further

THAT this decision be reviewed by the new Council in approximately one year's time.

b) THAT at the time any debt issuance is required by the City, the City review the pros and cons of borrowing both internally and externally to determine which would be most beneficial for the City for that issuance;

and

THAT should external borrowing be either the required or preferential method of funding a City project; preference would be given to funding through application to the Ontario Strategic Infrastructure Financing Authority.

**Recommendations approved.**

JMcMillin

**10. Discharge of Firearms By-law – Boundaries**

Ms Brown suggested that Don Denver or a representative of the OPP attend the next Committee Meeting to discuss this item in further detail. Committee agreed.

KBrown

**HOLD**

**ITEMS ON HOLD:**

- **The Kenora Children's Coalition** **HOLD** – More info.

**OTHER BUSINESS**

N/A

**NEXT MEETING**

- Tuesday, September 5, 2006.

**Motion required adjourning to Closed Meeting:**

**Moved by A. Poirier, Seconded by C. Wasacase, and Carried:-**

THAT this meeting be now declared closed at 3:46 p.m.; and further THAT Council adjourns to a Closed Meeting to discuss the following:

- A personnel matter pertaining to an identifiable individual;
  - Proposed Acquisition of Land matter.

**Reconvene to Open Session with any Report**

**A. PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL**

- **KMTS Accountant**

**RECOMMENDATION:**

THAT Council authorize the recruitment and hiring of a KMTS Accountant, to be employed directly by KMTS.

**Recommendation approved.**

JMcMillin

**B. PROPOSED ACQUISITION OF LAND**

- **Bulles Property**

**RECOMMENDATION:**

THAT authorization be hereby given for the Mayor and Clerk to execute a Purchase & Sale Agreement between the City of Kenora and Pearl Bulles for property described as Plan M391L, Loc. X21, Lots 165 and 166, Pt. Pcl. No. 2262; and further

THAT three readings be given to a by-law for this purpose.

**Recommendation approved (resolution and by-law).**

JMcMillin

The meeting adjourned at 4:04 p.m.